

Bill No.: SF0027 **Effective:** Immediately
LSO No.: 17LSO-0045
Enrolled Act No.: SEA No. 0030
Chapter No.: [Chapter Number_RO]
Prime Sponsor: Joint Travel, Recreation, Wildlife & Cultural Resources Interim Committee
Catch Title: State archives-amendments.
Subject: State archives.

Summary/Major Elements:

- This act updates statutes related to state archives to provide for digital or electronic records and to provide for the scanning of public records.
- The act specifies that record centers established by the Director of the Department of State Parks and Cultural Resources (Director) may include one or more digital repositories for temporary or permanent digital records.
- The act renames the central microfilm division as the state imaging center.
- The act requires that a copy of an original record be sent to the Director whenever any process is used to reproduce the record with the intent of disposing of the original.
- The act specifies that the transfer of records to the state archives shall be in accordance with standards and procedures issued by the records committee and subject to an agreement that ensures the safety, preservation and public availability of the records.
- The act authorizes the destruction and disposition of public records by any method approved by the records committee. The act also authorizes the records committee to issue to state departments, agencies and political subdivisions guidelines and best practices on records management and digital preservation.
- The act updates requirements that custodians of records adopt sound practices relative to the long-term preservation of records.
- The act requires that the records officer at each department or agency of the State review record retention schedules.

The above summary is not an official publication of the Wyoming Legislature and is not an official statement of legislative intent. While the Legislative Service Office endeavored to provide accurate information in this summary, it should not be relied upon as a comprehensive abstract of the bill.