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**SUMMARY of
PROCEEDINGS**



JOINT LEGISLATIVE – EXECUTIVE TASK FORCE ON HEALTH FACILITIES

TASK FORCE MEETING INFORMATION

January 27, 2017

Teleconference

Attendance in Person Room L54– Jonah Business Center
3001 E. Pershing Blvd, Cheyenne, Wyoming

TASK FORCE MEMBERS PRESENT

LEGISLATIVE BRANCH

Representative Lloyd Larsen, Co-chairman

Senator Dan Dockstader, Co-chairman

Senator Fred Baldwin

Senator Brian Boner

Representative Danny Eyre

Representative Bob Nicholas

EXECUTIVE BRANCH MEMBERS

Tom Forslund, Department of Health

William T. Panos, Department of Transportation

LEGISLATIVE SERVICE OFFICE STAFF

Ian Shaw, LSO Attorney

Samantha Mills, Program Evaluator

OTHERS PRESENT AT MEETING

Representatives from HOK

Representatives from MOCA

Please see [Appendix 1](#) listing others in attendance at the meeting.

The Task Force Meeting Summary of Proceedings (meeting minutes) is prepared by the Legislative Service Office (LSO) and is the official record of the proceedings of the Task Force meeting. This document does not represent a transcript of the meeting; it is a digest of the meeting and provides a record of official actions taken by the Task Force. All meeting materials and handouts provided to the Task Force by the Legislative Service Office, public officials, lobbyists, and the public are on file at the Legislative Service Office and are part of the official record of the meeting. An index of these materials is provided at the end of this document and these materials are on file at the Legislative Service Office. For more information or to review meeting materials, please contact the Legislative Service Office at (307) 777-7881 or by e-mail at lso@wyoleg.gov. The Summary of Proceedings for each Task Force meeting can be found on the Wyoming Legislature's website at www.wyoleg.gov.

PURPOSE

The purpose of this meeting was to review and discuss HOK's report on Level III design work at the Wyoming Life Resource Center (WLRC) and Wyoming State Hospital (WSH).

EXECUTIVE SUMMARY

The Task Force met to review the Level III drawings and designs for the WLRC and the WSH as well as the timelines for moving into construction on the projects. After receiving testimony and reviewing drawings and designs, the Task Force moved into Executive Session to discuss the terms of employment for project architects, owners representatives and contractors. Upon returning to public session, the Task Force approved a motion to recommend that HOK remain employed through the construction phase of the WLRC and WSH projects.

CALL TO ORDER

Chairman Larsen called the meeting to order at 3:30 p.m. and a quorum was present. Members of the Task Force and Working Group, formed to assist in the level III design, introduced themselves to the new members of the Task Force. Chairman Larsen provided a brief history and overview of the Task Force and Working Group to date. Chairman Dockstader then made a motion, seconded by Director Forslund, to move into Executive Session upon completion of the public agenda. The motion carried unopposed. The Task Force proceeded through the agenda, attached as [Appendix 2](#).

DESIGN AND SCHEDULE UPDATE - MOCA/HOK

Paul Whitson, HOK, and Frank Pitts, Architecture +, provided a review of the proposed site layout for the WSH and WLRC facilities as contained in [Appendix 3](#). The Level III design is 84% complete.

Mr. Whitson explained that the WLRC layout and design allows similar patients to be grouped together so that sufficient services are available to each population at the WLRC. Task Force members also noted that the cottages could be repurposed in the future, should populations decrease or change.

Related to the WSH, Mr. Whitson stated that the design now contains 104 beds as opposed to the 92 originally planned beds. Korin Schmidt, Department of Health, explained that the bed numbers at the WLRC were removed and built into the WSH. The idea behind moving the beds from the WLRC to the WSH is to ensure that the patient population at the WLRC does not exceed 50% with a primary diagnosis of mental illness or disease (IMD) so that the facility can continue to receive federal funding.

TASK FORCE DISCUSSION AND REVIEW OF VALUE ENGINEERING EFFORTS

David Hart, MOCA, explained that the consultants have undergone two value engineering reviews. Through this effort, MOCA has identified \$3.2 million in savings at the WSH and \$4.3 million at the WLRC. Much of the savings are derived from the identification of costs in furniture, fixtures, and equipment. MOCA identified other savings through the movement of beds at the WLRC to the WSH. In total, the value engineering efforts to date have yielded \$8.9 million in savings.

Mr. Hart then began explaining timelines for the project as described in [Appendix 4](#). He stated, once the design development documents are complete, near the end of February, MOCA and HOK will go page by page to ensure the State's needs are met within budget. After that review, MOCA will obtain a final cost estimate. Mr. Hart explained that by March 20, 2017, the proposed budget should be reconciled.

With legislative approval, HOK and MOCA will start construction documents around the first part of April and complete them in early December. In the meantime, MOCA will conduct midpoint checks and reviews to ensure that the project stays on time and on budget.

Once construction documents are complete, MOCA proposes offering two separate construction bids, one for the WLRC and one for the WSH. Mr. Hart believes this approach will be best since the two sites require two different types of construction. More local companies may bid on the WLRC project. As the WSH is a bigger project, it is possible that a very different set of contractors could bid. Mr. Hart believes that by splitting the bids into two, the state will be able to select the most qualified contractor for each. Mr. Hart expects that the state will accept bids in January, and have contracts completed by February 2018. This timeline would allow construction to begin in the spring of 2018.

The Task Force asked MOCA to look into offering multiple bids at the WLRC to ensure that as many local contractors have an opportunity to work on the project as possible. Mr. Hart stated that he would look into that process.

EXECUTIVE SESSION

The Task Force moved into executive session to discuss the terms of employment for project architects, owner's representatives, and contractors.

RESUMPTION OF OPEN SESSION

Chairman Dockstader made a motion, seconded by Senator Baldwin, to recommend that the State Construction Department continue in the existing contract with HOK and direct HOK to finalize its work on the Level III design, complete cost estimating and then move to the construction document phase, all as contemplated by the current contract between HOK and the state. The Task Force further recommends that the existing contract be amended and extended to require HOK to conduct bidding negotiations, construction administration and to closeout and conduct warranty work on the State Hospital and Wyoming Life Resource Center projects.

PUBLIC COMMENT

Chairman Larsen asked for public comment and there was none.

MEETING ADJOURNMENT

There being no further business, Co-chairman Larsen adjourned the meeting at 6:17 p.m.

Respectfully submitted,

Representative Lloyd Larsen, Cochairman

Task Force Meeting Materials

Appendix	Agenda Item	Appendix Description	Appendix Provider
1	Sign in Sheet	List of those in attendance	LSO
2	Agenda	Meeting Agenda	LSO
3	Level III Design presentation	Power point of level III Design Documents for the WSH and WLRC	HOK
4	Task Force Discussion	List of future dates and deliverables for the Level III design project.	MOCA